

## Australia-USA Mobility Fund: information for Australian organisations preparing letters of support

The Australia-USA Mobility Fund provides funding support of up to A\$5,000 (ex GST) towards the overall cost of enabling an Australian PhD candidate or early-career researcher to host a senior United States-based researcher in Australia for a short, focused visit.

As part of the application, the Australian applicant must provide a letter of support from their Australian organisation. This letter should help demonstrate that the organisation supports the proposed visit, can host the visiting researcher in Australia for the proposed visit period, and can provide the support needed for the planned activities.

The letter of support should address the following points:

- confirmation that the organisation supports the proposed visit by the senior United States-based researcher.
- confirmation that the organisation will host the visiting researcher in Australia for the proposed visit period.
- confirmation that accommodation for the visiting researcher will be covered by the Australian host institution, noting that accommodation costs cannot be reimbursed through the grant.
- why the proposed visit is valuable for the Australian applicant's research development.
- how the visit will contribute to the proposed activities and the collaborative relationship between the Australian applicant and the visiting United States-based researcher.
- how the organisation will support the proposed activities, such as through access to facilities, supervision, mentoring, methods development, collaborative research activity, knowledge exchange or development of tangible research outputs.
- why the visit should occur in person in Australia, rather than through virtual collaboration.
- any relevant existing or planned research links between the Australian applicant, the visiting researcher and the Australian organisation.

The signed letter should be prepared on institutional letterhead and sent electronically to the applicant for inclusion in the grant application.

Please provide the signed letter to the applicant with enough time for them to submit their complete application by **11.59pm (AEST) Wednesday, 16 September 2026**.

Thank you for your support of the proposed visit and collaboration.